

Self Assessment Committee (SAC) Department of Architecture

Schedule for External Peer Review of SAR of the Dept. of Architecture (ARC)
Shahjalal University of Science and Technology, Sylhet

Day 1: 13 February 2017 (Tuesday)		
09.00 am-9:40 am	EPRT meeting with IQAC, SUST and SAC	IQAC Office
9.50 am-10:20 am	External Peer Review Team (EPRT) meeting (Round 1) for orientation, team leader selection and work plan finalization at entity office	Entity Office
10.20 am-10:50 am	EPRT meeting with SAC	Entity Office
11.00 am-12:50 pm	Presentation of SAR in presence of all faculty members	Entity Office
01.00 pm-1:20 pm	EPRT meeting with Faculty Dean	Dean Office
01.20 pm-2:30 pm	Lunch Break	Entity Office
02.30 pm-3:30 pm	EPRT discussion with employer	Entity Office
03.30 pm-4:30 pm	Introduction of Departmental physical facilities (including Medical Center, Gymnasium and male student Hall) by EPRT	Campus
04.30 pm-5:00 pm	Concluding discussion between SAC and EPRT on the activities of Day One	Entity Office

Day 2: 14 February 2017 (Wednesday)		
09.00 am-9:20 am	EPRT discussion with non-academic staff	Entity Office
09.20 am-10:20 am	EPRT discussion with alumni	Entity Office
10.20 am-11:30 am	EPRT discussion with Current Students	Entity Office
11.30 am-12:20 pm	EPRT observation of class room teaching and Laboratory session	Entity Office
12.20 pm-01:20 pm	EPRT meeting with honorable VC along with IQAC and SAC at VC's office	VC office
1.30 pm-02:30 pm	Lunch Break	Entity Office
2.30 pm-03:00 pm	EPRT review documents, as required	Entity Office
3.00pm-04:00pm	EPRT discussion with academic staff	Entity Office
4.00pm-04:15pm	EPRT discussion with Head	Entity Office
4.15pm-05:00pm	EPRT meeting (Round 2) to discuss the findings of Day-1 and Day-2	Entity Office
5.15pm-06:00pm	EPRT observation of ARC Co-curricular activities Live	Department

Day 3: 15 February 2017 (Thursday)		
09.00 am-12:00 am	Reserved for EPRT members to work on summarizing Day-1 and Day-2 findings and to perform any other additional activities, as required	
12.00 am-01:20 pm	EPRT meeting with SAC members, Directors, IQAC to finalize EPRT exit report at entity office	
01.20 pm-02:20 pm	Lunch break	
02.20 pm-3:40 pm	Submission of exit report by EPRT members at IQAC Office and	
03.40 pm-5:00 pm	logistic supports and closing of EPR	

EPR Team Members	SAC Members	IQAC Members
Prof. Dr. Zuraidah Mohd Zain	Shubhajit Chowdhury	Prof. Dr. Abdul Awwal Biswas
Prof. Dr. Tarapada Bhowmick	Md.Shamsul Arefin	Prof. Dr. M. Ashraful Alam
Prof. Dr. Qazi Azizul Mowla	Kawshik Saha	